

Dear K-6 Parents;

Last summer our district switched over to Google Apps for Education which provides many benefits for both staff and students. We are excited about the opportunities to create collaborative learning environments and to have the ability for constant access between teachers and students. Creating a 21<sup>st</sup> Century learning environment in our schools is critical to ensure our students are ready for the next level of learning, post-secondary education, and the world of work.

Through the new system, students will be given an email address within the district's domain. With their email accounts, students will be able to communicate with staff as well as other students within Reeths-Puffer's system. They will be able to access their email both at home and at school, but will be restricted to communicating with only students and staff of Reeths-Puffer Schools.

With these extended learning opportunities also comes greater responsibility. As a teaching staff, we will be working with students to enhance their skills in the areas of internet safety and collaboration, while opening a world of learning that will benefit students both in school and in life.

You are receiving the acceptable use paper for appropriate behaviors of using technology and applications, as a part of the "Children's Online Privacy Protection Act of 1998". We still need to provide all parents with the option to opt their child out of having a district level email address for school purposes. ***If you would like to opt your child out of having access to a district email, for educational purposes, please fill out the portion below and bring it into the office where your child will be attending.***

If you have additional questions, please give me a call.

Sincerely,

Terri Portice  
Director of Teaching and Learning  
[porticet@reeths-puffer.org](mailto:porticet@reeths-puffer.org)  
231-719-3120

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I would like to OPT my child out of having a district level email address for school purposes.

Full Name of Child: \_\_\_\_\_

School Building: \_\_\_\_\_

Grade Level: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_